

Society Board Meeting Report

At the meeting of the Board of Directors on September 25, 2008 the following decisions and reports were made:

Report from the Chair

The Chair made a presentation on events and meetings attended, working with other associations, OSPE governance, OSPE membership and partnerships. It was asked that the Chair distribute the presentation made at the June 28, 2008 meeting of PEO Council to the Board.

The Chair reported that OSPE has been invited to attend the Engineers Canada AGM as observers. He also reported that a formal letter was sent to PEO President, David Adams, prior to the June 24, 2008 PEO Council meeting summarizing current OSPE events and activities. It was requested that this letter be circulated to the Board.

Report from the CEO

The CEO provided and reviewed a written update report on operational activities involving advocacy, policy and external relations, membership, finance, relationship building, PEO, and OSPE staff. She noted that membership recruitment and retention remains to be OSPE's main focus.

The CEO also reported on the success of the ICWES 14 conference she attended in the summer and suggested that OSPE plan to participate in the 2011 ICWES conference. V. Davidson agreed to help with the coordination of OSPE's contribution and participation in the 2011 conference. D. Young suggested that OSPE work closely with the Women in Engineering Advisory Committee when preparing for the conference.

The CEO reported that OSPE is participating in many of the PEO Chapter functions and ceremonies and that the invitations have increased, including being asked to speak at the Chapter Leaders' Conference. The CEO agreed to circulate the speech she is presenting at the conference to the Board. The CEO provided a document of initiatives for the Board.

OSPE/PEO Relationship

Each Director gave a verbal update of their monthly discussions with PEO Councillors.

Membership Options – MAC

The Chair reported on the various membership options recommended by the Membership Advisory Committee. The title of the document is “OSPE Membership Revenues Growth Plan Discussion Paper. He mentioned that it is a working document which he will circulate to the Board for comments and input.

Report from the Treasurer

The financial report for January to July 2008 was received. The Treasurer, J. Schindler discussed each item of the report. B. Goodings recommended that a 24 month cash flow chart be created and all agreed.

Report from the Finance Committee

A verbal report was given by the Treasurer. He advised that the 2009 budget process has been started. Discussion ensued.

2009 Proposed Budget

It was reported that the Finance Committee met on August 28, 2008 and September 2, 2008 to review and discuss the proposed 2009 budget with the CEO and K. Molnar, Manager, Finance. It was noted that the Board should put funds back in reserve as part of the three year budget.

Report from the Nominations Committee

The Vice-Chair, S. Rose presented the report from the Nominations Committee. As Chair of the Nominations Committee, S. Rose is in the process of recruiting volunteers to sit on the committee. The terms of reference for the Nominations Committee was received and approved by the Board.

Climate Change Task Force – Budget

E. McGroddy presented the budget for the 2008 Climate Change Symposium as well as an update on the progress of the symposium. Discussion ensued. It was agreed to keep the budget as presented; however, make a note to begin the fundraising campaign for the 2009 Symposium earlier.

Report from the Joint Relations Committee

The Chair reported that the Joint Relations Committee met on August 12, 2008 at the PEO Offices.

Report from the Audit and Investments Committee

Item was received by the Board. The Treasurer reported that there has not been a meeting of the Audit and Investments Committee since the April 1, 2008 special Board meeting. He reported that all the audit processes were completed and the 2007 financial statements were presented at the Annual Meeting on May 6, 2008. It was noted that due to the volatility of the current market, the Audit and Investments committee should meet sooner than scheduled.

Report from the Executive Committee

Item received by the Board.

CODE Report

Item was received by the Board. A. Bergeron reported that the members of CODE met in June and she updated the Board of the highlights. She mentioned that more Board presence is needed at the OPEFE (Ontario Professional Engineers Foundation for Education).

Report from Ontario Professional Engineers Awards

Item was received by the Board. V. Mueller reported on the current status of the OPEA. The issue of ticket prices and providing awardees with additional complimentary tickets was discussed.

Staff Reports

Item was received by the Board.

Report from Membership Advisory Committee

Item was received by the Board.

Report from NEWOSC

Item received by the Board.

Report from WEAC

Item was received by the Board.

Report from the Chapter Liaison Committee

Item was received by the Board. It was reported that it is important for Board members to attend PEO Chapter events and certificate ceremonies. Staff will prepare packages with brochures and pens for distribution at Chapter events.

Report from the OSPE Employer Compensation Survey Advisory Committee

Item was received by the Board and reviewed by D. Young. It was reported that the contract with Mercer to conduct the Employer Compensation Survey has been extended to 2010. A review of the 2008 report is being conducted by the Employer Compensation Advisory Committee. A survey overview workshop is scheduled for October 29, 2008. It was agreed that the release of the report should be covered as an article in The Voice and on the website as a good news item.

Report from the Professional Development Advisory Committee

Item was received by the Board.

Report from the Safe Water Task Force

Item received by the Board.

Report from the Brownfields Task Force

Item received by the Board.

Report from the Energy & Infrastructure Task Force

It was agreed that because the Energy & Infrastructure Task Force deals with many large issues that a subcommittee should be formed to tackle relevant issues individually.

Ontario Building Code Working Group

Item received by the Board.

Fee Schedule Committee

Item received by the Board.

Report from the Land Drainage Committee

Item was received by the Board.

Report from the Mobility Task Force

Item was received by the Board. It was agreed that the Mobility Task Force should merge with the P.Eng. Act Task Force. The Mobility Task Force can be removed from the Board report.

Report from the P.Eng. Act Task Force

Item was received by the Board. It was agreed to rename the task force to PEO Stakeholder Task Force.

Political Action Network

Item received by the Board.

Labour Market – Update

Item was received by the Board. It was reported that the Engineers Canada Labour Market Study will be presented at a meeting on October 15, 2008 at Pearson Airport.

Complaints and Discipline Process Task Force

Item was received by the Board. It was reported that the first draft of the report is currently being prepared for submission to the Board.

Research and Innovation Task Force

Item received by the Board.

Post Secondary Education

Item was received by the Board.

Procurement of Engineering Services

Item received by the Board.

Queen's Park Information

Item was received by the Board.

Other Items

N. Miller noted that there needs to be a way for members of OSPE to be able to contact Board members directly. Discussion ensued. It was asked that staff look into having OSPE email accounts for Board members.

Directors' Questions

E. Poon raised the question of how do we respond to questions raised about current safety issues such as the Sunrise propane explosion in August. Discussion ensued. It was noted that the Chair received a letter from the Ministry of Municipal Affairs and Housing about this issue. E. McGroddy reported that she is preparing a response.

D. Young noted that it is important that OSPE review the new program at PEO and how this will affect OSPE. The Chair noted that there will be a meeting of the JRC to discuss this issue.