



## 2020 Election Timetable – AGM Wednesday May 6, 2020

### 2019

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|--------------|--|
| September 26 | Board Meeting – Board to approve the terms of reference of the Nominations Committee and Committee members.                        |
| December 3   | Board Meeting – Board approves: Election Timetable, Election Procedures, Nomination Form, and Instructions for Candidate Material. |

### 2020

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|-----------------------------|--|
| January 2                   | Nominations Open for Members-at-Large  |
| January 30                  | Nominations deadline for Members-at-Large  |
| January 30 -<br>February 26 | Nominations Committee begins soliciting nominees to ensure a balanced slate  |
| February 6                  | Deadline to receive election material from Members-at-Large  |
| February 13                 | Deadline to approve changes to election material for Members-at-Large  |
| March 5                     | Board Meeting – Board approves the final slate of candidates prepared by the Nominations Committee                       |
| March 5                     | OSPE's membership roster will be closed for the purposes of members' eligible to automatically receive election material |
| March 5                     | Final data to Official Agency  |
| March 12                    | Ballots and candidate material finalized   |
| March 17                    | Print copy of candidate material from Big Pulse for sign-off   |
| March 23                    | Ballots and election material mailed to all members eligible to vote   |
| March 23<br>to<br>Apr 10    | Voting period<br>Electronic voting – deadline April 10 at 11:59 p.m.   |
| April 17                    | Election results announced   |
| May 6                       | AGM – new Board takes office immediately following AGM   |