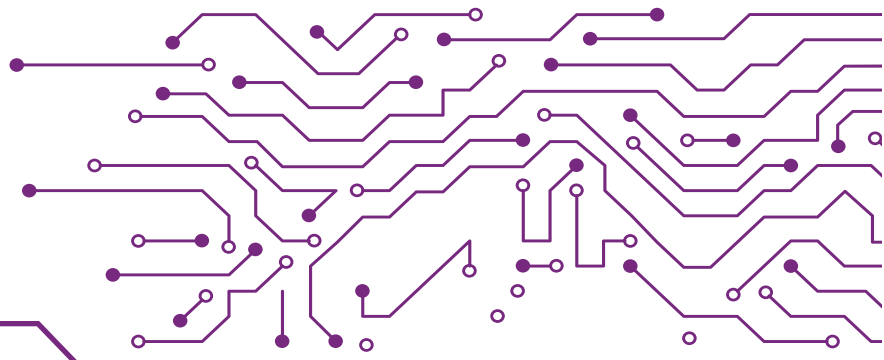


# Communication: Technical & Business



## Category Description

OSPE's Technical and Business Communication workshops help engineering professionals produce clear and concise proposals and reports. We help engineers communicate their ideas effectively by examining the needs of their audience. OSPE also provides guidance in translating technical information into easily understood content for the layperson.

## Courses

Here are just a few examples of the many courses available under this stream:

- Technical Report Writing
- Business Writing That Works
- Cross Cultural Communication
- Communication with Excellence
- Proposal Writing / Executive Summary Writing
- Skills for Technical Presenters

## Features

This corporate learning stream offers live instructor-led courses with access to online course material. Courses are designed using case-studies and some offer cross-functional team exercises. Please inquire for a virtual or in-person offering of the courses.

## Sample Learning Outcomes

- Business writing and workplace communication skills
- Creating effective reports, presentations, business letters, and more
- Communicate effectively with both technical and non-technical audiences
- Learn to identify key information



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